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FEB 23 2011

## IN THE UNITED STATES DISTRICT COURT FOR THE MIDDLE DISTRICT OF TENNESSEE

CLERK DEPUTY CLERK

In Re:

Destruction of Scanned Filings

Administrative Order No. 184

## ADMINISTRATIVE ORDER

In accordance with Judicial Conference policy as stated in the Report of the Proceedings of the Judicial Conference of the United States (JCUS-MAR 08, p. 13), it is hereby ORDERED that all paper documents, including court orders, filed on or after March 31, 2011, into the District Case Management/Electronic Case File system (CM/ECF) shall be destroyed thirty (30) days after final determination of any action, unless prohibited by order of the Court or filed manually upon leave of court. The documents destroyed that are part of the case file will be preserved as electronic documents in the CM/ECF system. The Clerk shall ensure any postmarks, file stamps, received stamps, drop box stamps, and any other markings on the paper filings, including the envelopes from pro se litigants, appear clearly and legibly on the scanned filings by reviewing each paper document and scanned image thereof before destruction.

I add Carpbell

Todd J. Campbell, Chief U. S. District Judge

Aleta A. Trauger, District Judge

William J. Haynes, Jr., District Judge

Thomas A. Wiseman, Jr., Senior Judge

John T. Nixon, Senior Judge